



HEADQUARTERS  
CALIFORNIA WING – CIVIL AIR PATROL  
UNITED STATES AIR FORCE AUXILIARY  
POST OFFICE BOX 7688  
VAN NUYS, CALIFORNIA 91409-7688  
(818) 989-8100 FAX (818) 989-8108



5 NOVEMBER 2003

## California Wing Policy Letter 15

**Subject: Membership Boards**

### Background

CAP Manual 39-2, paragraph 1-5 requires all unit commanders to appoint a Membership Board of at least three members, but use of the board is optional. With the recent heightened security awareness, and with the elimination of the adverse member action of non-renewal, more emphasis must be placed on a thorough review of the suitability of new applicants to Civil Air Patrol.

### Policy

It is the policy of California Wing that the commander will utilize the unit membership board to review the eligibility and suitability of all prospective new senior members. Recommendations of approval will be documented and filed with the new member's personnel records.

Unit commanders may also seek membership board review and approval of prospective cadet members.

*Virginia M Nelson*

VIRGINIA M. NELSON, Colonel, CAP  
Commander

Supersedes Policy Letter 02-15, 18 December 2002

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