



MISHAP REPORTING AND INVESTIGATION

**SUMMARY OF CHANGES**

Changed CAP-USAF contact information per PLR/CC memo, Mishap Notification Procedures, dtd 15Oct12.

CAPR 62-2, 12 September 2011 is supplemented as follows:

**3.a. CAWG Mishap Reporting.** HQ CAWG must be notified at once in the event of any mishap involving CAWG personnel or equipment. Anyone having knowledge of such an event should immediately notify the unit or activity commander, and then call the following individuals, IN THE ORDER LISTED, until one person is reached. That person will notify the remainder of the list.

Lt Col Michael J. Watkins, CAWG/SE, (C) 714-454-5037

Col Jon L. Stokes, CAWG/CC, (C) 310-292-1165, (H) 310-316-8129

Lt Col Alan W. Ferguson, CAWG/CV, (C) 661-477-5045

Lt Col Mitchell Richman, CAWG/DO, (C) 408-718-0768, (H) 408-735-1146

**3.b.** The above notice does not replace the notification by the unit or activity commander required under paragraph 4.a., "Accidents". The unit/activity commander must contact the CAP National Operations Center (NOC) toll free at 888-211-1812, Ext 300. In cases of serious injury or death, coordinate with the CAP General Counsel prior to completing the online Initial Mishap Notification. Otherwise, complete the online Initial Mishap Notification within 48 hours of the mishap. The online Initial Mishap Notification is located in the Safety Management System (SMS) application in e-Services. Instructions for completing the Notification are included in the Online Safety Education module in SMS.

**3.c.** The above notifications are to be made by telephone ONLY. Do not use the radio or other means, as it may seriously compromise subsequent activities.

**3.d. CAP-USAF notification.** For mishaps involving serious injury, death or property damage, the first CAWG staff member listed above who is notified will ensure that the following CAP-USAF officers are notified:

Maj Anthony C. Bevis, Det 8 CAP-USAF PLR/DO, (C) 325-370-3219, (W) 530-634-9521, (F) 530-634-9518, (H) 530-743-7551, [anthony.bevis@us.af.mil](mailto:anthony.bevis@us.af.mil)

Mr Doug Miller, Det 8 CAP-USAF PLR/ADO, (C) 808-389-0015, (W) 808-638-4051, [djmiller@pixi.com](mailto:djmiller@pixi.com)

**Certified 16 Oct 2012, Lt Col James L. Crum, CAWG/DA**