

GROUP 7 RADIO COMMUNICATORS' COMMITTEE MEETING MINUTES

May 26, 2007

0900- 1200

Army Reserve Center, Camp Pendleton

PRESENT: Maj Joe Di Mento, Maj Mike Woods, Maj Dee Osargent, Maj Dave Bowles, Maj Larry Riddle, Capt Gardner Harris, Chaplain Capt Richard Nelson, 1Lt Nathaniel P. Nesbitt, 2Lt Tom Barbre, SM Jeff Cable.

A. Introduced and welcomed SM Jeff Cable, the new DC for SQ 144.

ITEM	DISCUSSION/CONCLUSION	ACTION/FOLLOWUP
CALL TO ORDER	Call to order at 9:15 a.m.	
APPROVAL OF MINUTES	Minutes from the 30 September 06 per email.	Informational
NEW BUSINESS	<p>B. Maj Larry Riddle, CAWG Comm. Training Officer, reminded us that the National Table of Allowances (TA) dictates the number of CAP comm. equipment that can be assigned to CAP units and which personnel. He is spearheading a committee to develop a new ACUT course syllabus. The purpose is to have CAWG ROA instructors all teach from the same syllabus. He is in the process of forming this committee. There will be members from CAWG, Groups and units who have expertise and knowledge as ROA instructors, Incident Commanders and curriculum development. He is hoping to have the new syllabus ready by early 2008.</p> <p>He also spoke of what is the responsibility of a Communications Unit Leader (CUL). It is leadership and command of the communications unit. The CUL has the authority and responsibility to see that Comm. is done correctly at the mission they are assigned. The CUL must be aware of what is going on and stay on top of it.</p> <p>C. Maj Osargent reported for Maj Mike Heil, CAWG/DC. He will check with the person who volunteered to be Project Officer for a CAWG North HF exercise. Narrow band conversion is on hold at this time. National must reach an agreement with Canada and Mexico. Maj Heil is supporting a new ACUT training syllabus that would be used by all ACUT instructors in California. He is considering making some changes to our VHF Net such as interject training and interaction during the Net. Possibly reduce the number of nights per week it is run. He wants the CAP Form 37C to be used for all Comm. equipment to be transferred (to units), and issued (to people). The Unit/Group DCs must know where each piece of comm. equipment is and <u>who</u> has it. All CAP corporate equipment must be accounted for, even that which was purchased by unit's funds.</p>	<p>Informational</p> <p>Maj Mike Heil to check on status of plans for HF exercise planned by folks in northern California.</p> <p>Informational</p>

ITEM	DISCUSSION/CONCLUSION	ACTION/FOLLOWUP
	<p>D. Capt Gardner Harris gave a report of the 12 May ACUT/MRO Class that was held at Group 7 HQ, Los Alamitos. 20 students were signed up. Capt Bill Phinizy, SQ 150, was the Project Officer, and although it was his first time, did an outstanding job. All the folks who assisted at the class, which included the instructors, instructor trainees and assistants, made a fine team, and the class was a success. It was suggested that more procedural opportunities be made available for the students. More "hands-on" opportunities with more mission-related scenarios.</p> <p>E. The next ACUT/MRO Class will be 04 August at CSUDH. Capt Mark Cartwright is the liaison officer for us and the University. The project Officer will be Maj Joe Di Mento with Maj Dee Osargent assisting. The instructors who volunteered to teach this class are: Di Mento, Osargent, Harris, Cartwright, and possibly Nesbitt, Phinizy and Gibbons. The last class for 2007 will be, 03 November, at either Camp Pendleton or SQ 68 HQ, Costa Mesa. Location to be determined.</p> <p>F. There has been a suggestion that we sponsor, what is similar to a CAWG Comm. Field Day. It would run concurrently with a location in northern California. The instructors would use the same syllabus, and the students, with the supervision of mentors, would use CAP corporate VHF-FM and HF radios to practice live communications between northern and southern California, following mission scenarios. Proper radio procedure would be taught.</p> <p>It was recommended that all radio instructors be familiar with Chapter 13 of the Air Force Guidebook for Instructors. The Teaching Lecture Method. http://www.cawg.cap.gov/files/manuals/afman36-2236.pdf</p> <p>G. 2Lt Tom Barbre reported on the progress of the comm. room renovation at Group 7 HQ. building. It is coming along nicely. Our thanks and gratitude to Tom and members of SQ 150 for all their good work. So far there are antennas for VHF-FM, VHF-AM and HF present. A VHF-FM radio is there, and a VHF-AM radio that belongs to SQ 150, can be brought in when needed. Now if only an NTIA compliant HF transceiver can be found... The main purpose for this comm. room is for training.</p> <p>H. The next Comm. Committee Meeting will be 15 September at the Army Reserve Center, Camp Pendleton.</p>	<p>Informational</p> <p>Informational</p> <p>Maj Dee Osargent will investigate this possibility.</p> <p>Informational</p> <p>Informational</p> <p>Informational</p>

ITEM	DISCUSSION/CONCLUSION	ACTION/FOLLOWUP
	<p>I. ROUND TABLE:</p> <p>I. Maj Dave Bowles showed a box that he had purchased at a computer store. It would work very nicely as a comm. kit box. It cost about \$40.00.</p> <p>II. Maj Larry Riddle mentioned the possibility of making a CD that is a recording of live radio protocol. It would be played at radio classes to demonstrate good use of radio protocol and what HF sounds like.</p> <p>III. 1Lt Phil Nesbitt mentioned incorporating the use of frequency delineators instead of saying over the air the name of a repeater or frequency, in our radio classes. Also identifying, on the California repeater map, each repeater's delineator name. Put this in all CAP corporate air craft's manual that stays in the plane. Reminder to never display the delineator names on the panel next to the radio. It can be easily photographed for wrong intentions.</p> <p>IV. Capt Gardner Harris asked how to stop incorrect radio protocol when heard over the air. Maj Larry Riddle mentioned that CAWG is considering selecting a person who will act as a radio monitor to note incorrect radio protocol. The monitor would contact that person, off line, and discuss the use of incorrect CAP radio protocol. This would also be documented.</p> <p>V. Capt (Chaplain) Richard Nelson reminded the attendees that 23 June is HAM Field Day. Chaplain Nelson, as of the morning of the Comm. Committee Meeting, passed his HAM General test. Congratulations, Chaplain Nelson!</p> <p>VI. Maj Dave Bowles reminded the attendees that the "Mission Base Staff Tasks" should be used when evaluating a person's SQTR tasks for either MRO or CUL sign off. https://ntc.cap.af.mil/login.htm</p>	<p>Maj Larry Riddle to investigate making this CD</p> <p>Informational</p> <p>Informational</p> <p>Informational</p> <p>Informational</p>
ADJOURNMENT	With no further business the meeting was adjourned at 1200. The next Comm. Committee meeting will be 15 September, at the Army Reserve Center, Camp Pendleton.	

Respectfully submitted,
Maj Dee Osargent
Group 7/DC